มหาวิทยาลัยธรรมศาสตร์ ศูนย์รังสิต
รับที่ 212
วันที่ - 7 ก.พ. 2568
เวลา 09:00 น.

ที่ อก ๐๓๐๖/ว ๙๘๕

กรมโรงงานอุตสาหกรรม
ถนนพระรามที่ ๖ แขวงทุ่งพญาไท
เขตราชเทวี กรุงเทพฯ ๑๐๔๐๐

๕ กุมภาพันธ์ ๒๕๖๘

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11.49

เรื่อง การฝึกอบรมหลักสูตร "Associate Programme 2025"

เรียน อธิการบดีมหาวิทยาลัยธรรมศาสตร์

สิ่งที่ส่งมาด้วย รายละเอียดการฝึกอบรมหลักสูตร "The Associate Programme 2025" จำนวน ๙ แผ่น

ด้วย องค์การห้ามอาวุธเคมี (Organisation for the Prohibition of Chemical Weapons: OPCW) กำหนดจัดฝึกอบรมหลักสูตร "The Associate Programme 2025" ระหว่างวันที่ ๒๘ กรกฎาคม - ๒๕ กันยายน ๒๕๖๘ ณ กรุงเฮก ราชอาณาจักรเนเธอร์แลนด์ โดยมีวัตถุประสงค์เพื่อเสริมสร้างความรู้ความเข้าใจเกี่ยวกับอนุสัญญาห้ามอาวุธเคมี (Chemical Weapons Convention: CWC) และส่งเสริมการใช้สารเคมีในทางสันติให้แก่บุคลากรที่เกี่ยวข้องในอุตสาหกรรมเคมี โดยผู้ที่สนใจให้สมัครลงทะเบียนผ่านทางระบบ EVENTUS ของ OPCW ทั้งนี้ OPCW เป็นผู้สนับสนุนค่าใช้จ่าย (ค่าเดินทางระหว่างประเทศ ค่าที่พัก ค่าอาหาร ค่าธรรมเนียมหลักสูตร และค่าประกันสุขภาพและการเดินทาง) รายละเอียดตามสิ่งที่ส่งมาด้วย

กรมโรงงานอุตสาหกรรม โดยศูนย์ปฏิบัติการแห่งชาติว่าด้วยการห้ามอาวุธเคมี กองบริหารจัดการวัตถุอันตราย ในฐานะหน่วยงานระดับชาติ (National Authority) พิจารณาแล้วเห็นว่า หน่วยงานของท่านมีบุคลากรเกี่ยวกับทางด้านเคมี และวิศวกรรมเคมี ที่มีคุณสมบัติเหมาะสม จึงขอเชิญท่านส่งผู้แทน สมัครเข้ารับการคัดเลือก โดยผู้สมัครต้องสมัครผ่านทางระบบ EVENTUS (https://eventus.opcw.org) **ภายในวันศุกร์ที่ ๑๔ กุมภาพันธ์ ๒๕๖๘** และโปรดแจ้งรายชื่อผู้สมัครให้กรมโรงงานอุตสาหกรรมทราบ พร้อมทั้งแจ้งทางไปรษณีย์อิเล็กทรอนิกส์ cwc@diw.mail.go.th ด้วย เพื่อกรมโรงงานอุตสาหกรรมจะดำเนินการรับรองการสมัครในระบบ EVENTUS หากต้องการรายละเอียดเพิ่มเติม สามารถสอบถามได้ที่ นางสาวอัณณ์ภิศา นาคสินไพศาล โทรศัพท์ ๐ ๒๔๓๐ ๖๓๐๘ ต่อ ๑๗๑๓ หรือโทรศัพท์เคลื่อนที่ ๐๙ ๘๖๖๒ ๘๒๙๗

จึงเรียนมาเพื่อโปรดพิจารณา

ขอแสดงความนับถือ

(นายสุนทร แก้วสว่าง)
รองอธิบดี ปฏิบัติราชการแทน
อธิบดีกรมโรงงานอุตสาหกรรม

กองบริหารจัดการวัตถุอันตราย
โทร. ๐ ๒๔๓๐ ๖๓๐๘ ต่อ ๑๗๑๓
โทรสาร ๐ ๒๔๓๐ ๖๓๐๘ ต่อ ๑๗๙๙
ไปรษณีย์อิเล็กทรอนิกส์ saraban@diw.mail.go.th

OPCW

Technical Secretariat

S/2348/2024
10 December 2024
ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

INVITATION TO APPLY TO THE ASSOCIATE PROGRAMME 2025

1. The Technical Secretariat (the Secretariat) wishes to inform Member States of its intention to hold the OPCW Associate Programme 2025 in The Hague, the Netherlands, and elsewhere, from 28 July to 25 September 2025. The Programme aims to foster a better understanding of the objectives of the Chemical Weapons Convention (the Convention) and to promote the peaceful uses of chemistry, with an emphasis on chemical safety.

2. The objectives of the Associate Programme are to:

   (a) facilitate national implementation of the Convention with a focus on the chemical industry;

   (b) promote the peaceful use of chemistry;

   (c) improve the skills of the participants in the fields of chemical engineering, integrated chemicals management, chemical safety and security, and related areas; and

   (d) broaden the talent pool for chemical industry-related positions in National Authorities and specialised institutions in the Member States, as well as in the Secretariat.

3. The Associate Programme is designed for chemists and chemical engineers, especially from Member States with economies that are either developing or in transition. It has been designed to enhance knowledge of the Convention and develop skills in the fields of chemical engineering, integrated chemicals management, and chemical safety and security within the context of the chemical industry. The Programme for 2025 will accommodate 32 participants.

4. In order to attract highly qualified applicants, the Secretariat requests the assistance of National Authorities in disseminating this invitation to relevant organisations.

5. The provisional programme includes the following components:

   (a) an induction segment at OPCW facilities in The Hague (approximately one week), aimed at offering an overview of the Convention and the various aspects of the work of the OPCW. This segment also includes lectures on the activities of National Authorities and other relevant Convention stakeholders

(such as the European Chemical Industry Council, the European Association of Chemical Distributors, the European Chemicals Agency, and the World Customs Organization), as well as study visits to the head office of the Dutch Customs Administration in Rotterdam and the Port of Rotterdam. During the induction segment, participants will choose research projects and start working on them in pairs under the supervision of OPCW staff. Participants will also be trained in various safety and security aspects of operational environment in chemical plants;

(b) a university segment (three weeks) at an internationally recognised university consisting of chemical engineering training that comprises the following: a series of courses in chemical engineering (relevant areas include process operations, mass balancing, risk assessment, and safety management, among others); practical exercises at a pilot plant; training in specific skills needed in the field of industrial management (communication, teamwork, leadership, and problem solving); and the application of the acquired skills and knowledge in a simulated company environment;

(c) an intermediate segment (approximately one week) at OPCW Headquarters, including a two-day inspection table-top exercise and study visits to the OPCW Technology and Training Hub at the OPCW Centre for Chemistry and Technology. Time will also be allotted for working on the research projects selected during the induction segment;

(d) an industrial segment (three weeks), during which participants will be placed at chemical plants in Member States to gain exposure to modern practices in chemical industries, with a focus on chemical safety; and

(e) a final segment (approximately one week) at OPCW Headquarters, which will include presentations on the industrial assignments, research projects, and a final review period.

QUALIFICATIONS FOR APPLICANTS

6. English will be the language of instruction; it is therefore essential that all participants are able to understand, read, and communicate proficiently in this language, both orally and in writing. Any candidate who is found, upon arrival in The Hague, not to meet this requirement may not be allowed to participate in the Associate Programme.

7. The Secretariat invites applications from candidates who have a first degree (BSc or equivalent) in chemistry, or in chemical or process engineering, from a university or other recognised institution of higher education, **and a minimum of five years of relevant work** experience (for example, in the chemical industry or process engineering, governmental institutions, research laboratories, or academia). In addition, a working background with a National Authority or other government agency involved in the implementation of either the Convention or a comparable international regulatory instrument would be an advantage. Those who have work experience in the chemical industry may have an advantage.

8. The Secretariat can accept applications only from nationals of OPCW Member States. Applicants will be carefully screened, and only those considered to be the most suitable will be interviewed. Selections are normally made several weeks after the application deadline.

OTHER CONSIDERATIONS

9. Once candidates have been selected, they may be required to undergo a medical fitness test, which is designed to assess their ability to use chemical protection equipment and to work with hazardous materials. Any health condition that might affect the fitness of a prospective candidate should be declared in the medical history form that successful applicants will be required to fill out. Candidates will also be required to sign a confidentiality agreement with the OPCW. A copy of this document, along with an information note containing the details of the arrangements of the Associate Programme, will be made available only to those candidates who have been accepted for participation.

10. The OPCW will cover the costs of Programme-related travel, accommodation, meals, course fees, and medical and travel insurance for all participants while the Programme is being conducted.

ASSOCIATE PROGRAMME REQUIREMENTS

11. Programme requirements: Participants must attend all the activities scheduled for the Programme. Participants are expected to undergo the training at any location as determined and arranged by the OPCW. In addition, participants are required to submit given assignments as instructed by the OPCW. Participants who fail to meet these requirements may, at the discretion of the OPCW, be liable for a partial or full refund of allowances and fees.

12. Withdrawal from the Programme: In the event of withdrawal from the Programme at any stage, the Secretariat will notify the relevant Permanent Representations and National Authorities of the withdrawal of the candidate concerned. Candidates may, at the discretion of the OPCW, be liable for a partial or full refund of any associated financial loss incurred as a result of the withdrawal.

13. Breaks in training: Breaks in the Programme are not permitted, except in cases of force majeure.

14. When making travel arrangements, the Secretariat will seek the most economical options, and will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for and subject to authorisation of the Secretariat. In order for the Secretariat to keep costs to a minimum, participants are expected **to arrive no earlier than 27 July 2025 and to depart no later than 26 September 2025.**

15. The agreement of the Secretariat is required for any changes to the arrival and departure dates of the participants. The Secretariat will not cover expenses unrelated to the Associate Programme or that result from changes in travel arrangements it has not authorised. Participants must bear all costs resulting from changes that they make, including cancellations, once the Secretariat has purchased the tickets.

16. Candidates who have been accepted for participation are requested to obtain any necessary visas (including transit visas) before travelling to the Netherlands. Those requiring an entry visa for the Netherlands are advised to contact the nearest diplomatic/consular mission of the Netherlands as soon as they receive an invitation letter from OPCW. Participants who need further assistance may contact the Protocol and Visa Branch of the Secretariat by telephone (+31 (0)70 416 3777) or by email (visa@opcw.org).

17. Candidates are responsible for obtaining the required visas for the full period of their stay in Europe and other training locations.

ASSOCIATE PROGRAMME APPLICATION PROCEDURE

18. Candidates for the Associate Programme must apply online through Eventus—the OPCW event management system (https://eventus.opcw.org/)—**no later than 16 February 2025**. Applicants should create an account in Eventus and then register for the Programme. Please note that all questions marked with an asterisk (*) in the online form must be answered. Applicants should also submit the following attachments via email (icb@opcw.org) upon completion of registration of their application on Eventus:

    (a) a completed personal history form (see Annex) or an updated curriculum vitae (maximum three pages, including personal information, details on education, complete professional experience, language skills, training, and emergency contact details) or;

    (b) a cover letter (one page), highlighting:

        (i) why the applicant would like to participate in the Programme;

        (ii) how the applicant would benefit from the Programme; and

        (iii) how the applicant would disseminate the knowledge and experience they would gain in their country;

    (c) a letter from the candidate's employer, authenticating the applicant's employment and permitting the candidate to participate in the Programme in its entirety; and

    (d) a photocopy of the personal identification pages of the applicant's valid passport.

19. The information provided under each item on the form and the attachments must be accurate and complete. Incomplete or insufficiently detailed applications will not be considered. All attachments **must be submitted by 16 February 2025**.

20. Applications must be endorsed by their respective National Authority electronically before they will be considered for review by the Secretariat. The Secretariat will only review endorsed applications. Shortlisted candidates may go through an evaluation process either via phone call or online interviews as part of the final selection process.

21. Applicants who have difficulties submitting the application online, attaching documents via email, or obtaining endorsement of their National Authority via the Eventus system should contact the Secretariat by email (icb.events@opcw.org) **no later than 5 February 2025.**

22. Any queries regarding the Associate Programme may be addressed to Mr Taeeon Kim, Programme Officer, or Ms Julia González, Senior Project Assistant, via email (icb.events@opcw.org).

Annex: OPCW Associate Programme 2025: Personal history form

Annex

OPCW ASSOCIATE PROGRAMME 2025

PERSONAL HISTORY FORM

ORGANISATION FOR THE PROHIBITION OF CHEMICAL WEAPONS

OPCW

Associate Programme 2025

PERSONAL HISTORY FORM

INSTRUCTIONS

Please answer each question clearly and completely.

Type or print in black ink.

Attach a recent photograph.

1. Title[1] Mr ☐ Mrs ☐ Miss ☐ Ms ☐ DipEng ☐ Dr ☐ Prof ☐	**2. Last name**	**3. First name**	**Middle name**	**Maiden name (if applicable)**

4. Date of birth			**5. Place and country of birth**	**6. Present nationality**	**7. Gender**
Day	Month	Year			Male ☐ Female ☐

8. Passport details (please attach a photocopy of your current passport)

Number	Type	Place of issue	Date of issue			Expiry date		
			Day	Month	Year	Day	Month	Year
	Ordinary ☐	City:						
	Diplomatic ☐	Country:						

9. Marital status Single ☐ Married ☐ Separated ☐ Widowed ☐ Divorced ☐

10a. Permanent address and contact information	**10b. Present address and contact information (if different)**
Street: Number:	Street: Number:
Postcode: City:	Postcode: City:
Country:	Country:

	Country code	City code	Number		Country code	City code	Number
Telephone number:				Telephone number:			
Fax:				Fax:			
Email address:				Email address:			

[1] For this and all like items below, please tick the appropriate box.

11a. First language or languages:

11b. Knowledge of other languages

Please rate your skill level for each category by circling the appropriate number (1 = low; 5 = excellent).

	Read	Write	Speak	Understand
English:	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5
Other languages (please specify below):				
	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5
	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5
	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5	1 - 2 - 3 - 4 - 5

12. Education

Institution name, place, and country	Main course of study	Dates attended		Degrees/academic qualifications
		From	To	

13. Other relevant training courses

Institution name, place, and country	Main course of study	Dates attended		Degrees/academic qualifications
		From	To	

14. Computer software skills

Application	Version, if known	Skill level		
		Advanced	Intermediate	Low
Windows		☐	☐	☐
Microsoft Word		☐	☐	☐
Microsoft Excel		☐	☐	☐
Microsoft PowerPoint		☐	☐	☐

15. Professional experience (please list all posts held, beginning with the most recent)

Exact title of present post (or most recent post, if not currently employed):	From month/year	To month/year	Duration months/years

Name and address of employer:

Description of duties:

Professional experience (continued)			
Exact title of previous post:	From month/year	To month/year	Duration months/years
Name and address of employer:			
Description of duties:			

Professional experience (continued)			
Exact title of previous post:	From month/year	To month/year	Duration months/years
Name and address of employer:			
Description of duties:			

Professional experience (continued)			
Exact title of previous post:	From month/year	To month/year	Duration months/years
Name and address of employer:			
Description of duties:			

16. Chemical industry experience			
Exact title of post:	From month/year	To month/year	Duration months/years
Name and address of employer:			
Description of duties:			

17. Please use this space to provide any additional information relevant to your application

I certify that, to the best of my knowledge, the statements I have made in response to the above questions are true, complete, and correct.

Name: _____

Signature: _____ Date: _____

N.B. You may be requested to supply documentary evidence that supports the statements you have made. However, **please do not send any such evidence until you have been asked to do so by the OPCW**. In any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the OPCW.

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